

# Just Ask That Guy Inc.

## PRIVACY POLICY

1. This policy applies to Just Ask That Guy Inc, and Just Ask That Guy Technical Solutions, which are referred to here collectively as “That Guy”. With That Guy, the security and integrity of our customers' personal or business information is important to us. We take every reasonable measure necessary to protect the privacy of our customers while providing the high level communication services they expect.
2. That Guys' privacy practices are in accordance with all federal and provincial laws and regulations known to us at the time of this document, and as revised as appropriate.
3. The Guy has in place privacy and security practices to safeguard our customers' personal and business information. These practices are reviewed, and if necessary revised, on a regular basis. Additionally, That Guys' employees receive privacy training and must comply with our privacy practices as a condition of employment.
4. Personal information and business information collected by That Guy is information about an identifiable individual or business that may include such information as your name, e-mail address, mailing address, phone number, financial information, business number and any recorded complaints.
5. At That Guy, we collect customer and business information for one or more of the following purposes:
  - To provide a positive customer experience, and deliver, bill for, and collect payment for products and services;
  - To understand customer requirements and make information available regarding products and services offered by That Guy Inc.
  - To manage and develop our business and operations;
  - To meet legal and regulatory requirements; and
  - To obtain credit information for companies or individuals requiring credit terms.
6. That Guy does not use or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual or as required by law. That Guy retains personal information only as long as necessary for the fulfillment of those purposes.
7. That Guy informs customers of the existence, use and disclosure of their personal information upon request and gives them access to their information.
8. That Guy ensures that customer information is accurate, complete and up-to-date. Customers or businesses can challenge the accuracy and completeness of the information and request amendments as appropriate.
9. That Guy may share information with other partner companies or their agents and authorized dealers, in order to offer customers products and services that they may find attractive if the customer is seeking products or services that we do not offer. Examples of this would be referring your contact information to a Graphic Designer, Web site developer, or any other service that you have expressed the need for, or interest in, that we do not provide. You may ask us at any time to cease this action.
10. The owner of the company has been appointed as the Privacy Officer at Just Ask That Guy Inc. The Privacy Officer is accountable for all personal information at Just Ask That Guy. You may contact the Privacy Officer at:

By Mail:

Trevor Vicars  
Just Ask That Guy Inc.  
266 Bulman Drive  
Moncton, NB  
E1P 5P2

11. Customers that wish to obtain more information about our Commitment to Privacy; access, or obtain more information about, their personal or business information held by That Guy; or make a privacy-related complaint; may contact us directly by mail, or by phone at (506)804-1517